

# ***Leach Enterprises, Inc.***

Heavy Duty Truck & Trailer Parts - Trailer Sales

## **Crystal Lake**

4304 IL Rte.176

**(815) 459-6917**

fax (815) 459-9430

## **Bensenville**

630 Thorndale Ave.

**(630) 238-1830**

fax (630) 238-1832

*"Your best source for truck parts!"*

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## CREDIT APPLICATION COVER SHEET

Your Company Name:

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Contact Name:

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Your Fax # / Email Address:

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Leach Enterprises, Inc. is a leading supplier of heavy-duty truck and trailer parts. We also sell new and used trailers. Our parts department is open Monday thru Friday 7AM to 5:30PM and Saturday 8AM till noon. Please note our invoice terms are net 10th. Also, most companies will only respond to written reference requests. Missing or incorrect phone or fax numbers for your trade references could delay the processing of your credit application. Please give us as much information as you can provide. If you have any questions or comments please feel free to contact us. We look forward to doing business with you in the very near future.

\* Please return your credit application via fax to (815) 459-9430 or  
Via email to [ginny@leach-ent.com](mailto:ginny@leach-ent.com)

**TruckServiceExperts**<sup>®</sup>

# CREDIT APPLICATION

Please fill in all blanks

Company Name \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Shipping Address (If different than above) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

## COMPANY INFORMATION

Responsible Officer \_\_\_\_\_ Title \_\_\_\_\_

Accounts Payable Contact \_\_\_\_\_

How long in business? \_\_\_\_\_ At present location? \_\_\_\_\_

Type of Business: Individual \_\_\_\_\_ Partner ship \_\_\_\_\_ Corporation \_\_\_\_\_

## TRADE REFERENCES

Most companies will only respond to written requests. Missing or incorrect fax numbers for your references could delay the processing of your application. Please do not list credit card companies or phone companies.

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_  
Email \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_  
Email \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_  
Email \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_  
Email \_\_\_\_\_

How did you hear about Leach Enterprises, Inc?

\_\_\_\_\_



# CRT-61 Certificate of Resale

## Step 1: Identify the seller

1 Name \_\_\_\_\_

2 Business address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Step 2: Identify the purchaser

3 Name \_\_\_\_\_

4 Business address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

5 Complete the information below. Check only one box.

The purchaser is registered as a retailer with the Illinois Department of Revenue. \_\_\_\_\_  
Account ID number

The purchaser is registered as a reseller with the Illinois Department of Revenue. \_\_\_\_\_  
Resale number

The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

**Note: It is the seller's responsibility to verify that the purchaser's Illinois account ID or Illinois resale number is valid and active. You can confirm this by visiting our web site at [tax.illinois.gov](http://tax.illinois.gov) and using the Verify a Registered Business tool.**

## General information

### When is a Certificate of Resale required?

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

### Who keeps the Certificate of Resale?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property. Do not mail the certificate to us.

### Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an Illinois account ID number, an Illinois resale number, or a certification of resale to an out-of-state purchaser.

**Note:** A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

## Step 3: Describe the property

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Step 4: Complete for blanket certificates

7 Complete the information below. Check only one box.

I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.

I am the identified purchaser, and I certify that the following percentage, \_\_\_\_\_ %, of all of the purchases that I make from this seller are for resale.

## Step 5: Purchaser's signature

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

\_\_\_\_\_  
Purchaser's signature Date

## When is a blanket certificate of resale used?

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

## Specific instructions

### Step 1: Identify the seller

Lines 1 and 2 Write the seller's name and mailing address.

### Step 2: Identify the purchaser

Lines 3 and 4 Write the purchaser's name and mailing address.

Line 5 Check the statement that applies to the purchaser's business, and provide any additional requested information.

**Note:** A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

### Step 3: Describe the property

Line 6 On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

### Step 4: Complete for blanket certificates

Line 7 The purchaser must check the statement that applies, and provide any additional requested information.

### Step 5: Purchaser's signature

The purchaser must sign and date the form.

## Request for Taxpayer Identification Number and Certification

**Give Form to the requester. Do not send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

<b>Print or type.</b> See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate		
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		
	<input type="checkbox"/> Other (see instructions) ▶ _____		
	5 Address (number, street, and apt. or suite no.) See instructions.		Requester's name and address (optional)
6 City, state, and ZIP code			
7 List account number(s) here (optional)			

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>	
[ ] [ ] [ ] [ ]	- [ ] [ ] - [ ] [ ] [ ] [ ]
<b>or</b>	
<b>Employer identification number</b>	
[ ] [ ] [ ] [ ]	- [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



Illinois Department of Revenue

# RUT-7 Rolling Stock Certification for Motor Vehicles and Trailers (and Repair and Replacement Parts) Purchased on or after August 24, 2017

Retailers and Purchasers: Keep a copy of this certification in your records as proof of the exemption claimed.

## Step 1: Identify the purchaser

Name: \_\_\_\_\_

Address: \_\_\_\_\_ ( ) —  
Number and street or post office box City State ZIP Telephone number

If the purchaser is a lessor who will lease the item described in Step 3, also complete Step 2; otherwise go directly to Step 3.

## Step 2: If the purchaser is a lessor, identify the lease customer — If not a lease, go to Step 3.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ ( ) —  
Number and street or post office box City State ZIP Telephone number

## Step 3: Describe the purchase — Enter the date of purchase and check the applicable box to indicate whether the item purchased is a motor vehicle or trailer or repair and replacement parts for a motor vehicle or trailer.

Date of purchase: \_\_\_\_/\_\_\_\_/\_\_\_\_

Purchases of motor vehicles and trailers

Year, make, and model: \_\_\_\_\_

Vehicle identification no.: \_\_\_\_\_

Purchases of repair and replacement parts for motor vehicles and trailers

Description of items purchased: \_\_\_\_\_

## Step 4: Confirm that the purchase qualifies for the rolling stock exemption

Check each box to confirm that this purchase meets the criteria to qualify for the rolling stock exemption.

The motor vehicle or trailer will be used to transport persons or property for hire.

Carrier who will utilize the item holds an active USDOT number. Enter USDOT No.: \_\_\_\_\_

Carrier Operation listed as "INTERSTATE."

Operation Classification listed as follows: (choose one)

\_\_\_ "AUTHORIZED FOR HIRE"

\_\_\_ "EXEMPT FOR HIRE"

\_\_\_ Both "AUTHORIZED FOR HIRE" and "EXEMPT FOR HIRE."

(For motor vehicles only) The gross vehicle weight rating exceeds 16,000 pounds.

For purchases of repair and replacement parts, also complete the following.

### Single purchase of one or multiple items (mark one):

1 I certify that this purchase qualifies for the rolling stock exemption.

2 I certify that \_\_\_\_ percent of this bulk purchase qualifies for the rolling stock exemption.

Note: Update blanket certification at least every 3 years.

### Blanket certification for this and future purchases (mark one):

1 I certify that 100 percent of the purchases that I make from this seller qualify for the rolling stock exemption.

2 I certify that \_\_\_\_ percent of the bulk purchases that I make from this seller qualify for the rolling stock exemption.

Note: You may use a single Form RUT-7 if purchasing multiple items in a single transaction and all items qualify for the rolling stock exemption.

## Step 5: Certification

I certify that the purchased item(s) will be used as, or attached to, rolling stock to haul persons or property for hire in interstate commerce and qualifies for the rolling stock exemption. Under penalties of perjury, I state that I have examined this certification and, to the best of my knowledge, it is true, correct, and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Name (please print) \_\_\_\_\_

Business name \_\_\_\_\_

This form is authorized as outlined by the Retailers' Occupation Tax Act, related tax acts, and the Vehicle Use Tax Act. Disclosure of this information is required. Failure to keep this information in your books and records could result in disallowing a deduction that was claimed.